



सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
SARDAR VALLABHBHAI PATEL NATIONAL POLICE ACADEMY
(भारत सरकार : गृह मंत्रालय)
(Government of India : Ministry of Home Affairs)
हैदराबाद - 500 052
Hyderabad - 500 052

TENDER NO : 34011/23/2015-16/HS.Misc

SUPPLY OF ROAD SWEEPING MACHINE
FOR SARDAR VALLABHBHAI PATEL, NATIONAL POLICE ACADEMY,
HYDERABAD

Date of Tender Enquiry : 17 Feb 2016

Closing date & time of submitting bids : 08 March 2016



Website: <http://www.svpnpa.gov.in>

सरदार वल्लभभाई पटेल राष्ट्रीय पुलिस अकादमी
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हैदराबाद - 500 052 Hyderabad - 500 052

OPEN TENDER

1. SVP National Police Academy, Shivrampally, Hyderabad, invites sealed bids under Two- bid system to purchase **ROAD SWEEPING MACHINE** for Sardar Vallabhbhai Patel, National Police Academy as per the details given below :-
2. Salient features of the tender enquiry are as follows:-

| | | |
|----|--|---|
| a) | Tender No. | 34011/23/2015-16/ HS.Misc |
| b) | Description of stores | Mentioned below at column - 10 |
| c) | Type of Tender | Open Tender |
| d) | Bid System | Two Bid System (Separate Technical Bid & Financial Bid to be submitted) |
| f) | Period of sale of tender document | From 17 Feb 2016 to 08 March 2016. However, it will available in website till the last date of submission of the document i.e. on 08 March 2016. |
| g) | Tender Fee and Availability of tender documents | Tender document can be obtained from the office of Admn. Officer, SVP NPA Hyderabad on payment of Rs. 1,000/- (Non refundable) in the form of A/C payee demand draft drawn in any nationalized bank in favour of 'The Director, S.V.P National Police Academy, Hyderabad. In case of Tender documents downloaded from website, the application fee of Rs, 1000/- (Non refundable) in the form of DD is to be attached alongwith the quotation failing which the bid shall not be entertained. |
| h) | Closing date & time of submitting bids. | On 08 March2016 at 1600 hrs. |
| i) | Date & time of opening of technical bids received. | On 08 March 2016 at 1700 hrs at Board Room of SVP, NPA Hyderabad. |
| j) | Earnest Money Deposit. | Demand draft for Rs 84,000/- drawn from any |

| | | |
|----|--|---|
| | | of the Commercial Banks in favour of the 'The Director, S.V.P National Police Academy, Hyderabad. |
| k) | Delivery schedule / completion period | Delivery should be completed within 30 days from the date of receipt of purchase order from the Academy. |
| l) | Terms of Delivery | Free on Rail/ Road (F.O.R) Destination, SVP NPA Hyderabad. |
| m) | Bid validity | Bid should be valid for 180 days from the date of opening of bid. |
| n) | Place of submission bid & address for correspondence | The Administrative Officer (Admn) SVP National Police Academy, Shivarampally, Hyderabad Telangana - 500052 |
| o) | SAMPLE | The bidders should provide sample of road sweeping machine if demanded for verification at their own cost. |

- 3) Tender Documents-Tenders are governed by Tender documents
- 4) **The Technical bid and Financial bid should be strictly as per the format prescribed in the NIT. In case of deviation the offer will be rejected accordingly**
- 5) Non transferable tender containing Specifications, Bid Evaluation criteria and Tender Terms & Conditions can be purchased on written request accompanied with payment of Tender Fee through DD drawn in favour of "THE DIRECTOR, SVP NATIONAL POLICE ACADEMY HYDERABAD.
- 6) SVP NPA shall not be responsible for postal delay or any other delay in respect of submission of the bid / delay in receipt of the bid and such bid will be summarily rejected.
- 7) Details of the tender notice, tender document, specification etc are available in SVP NPA's Web site <http://www.svpnpa.gov.in>
- 8) Name of Tender Receiving Officer: Shri K Shankar
Administrative Officer (Admn).
SVP National Police Academy,
Hyderabad - 500052.
- 9) Bidders will have the option of purchasing documents from the Academy as per prevailing practice. Tenderers may also download the tender enquiry documents from the website www.svpnpa.gov.in and submit their tender by utilizing the downloaded document, along with the required non-refundable fee as mentioned above.

10. Description of Road sweeping machine is given below

Eureka Forbes CS 120 D or equivalent

| Description | Unit |
|--|------------------|
| Central brush width | 1200 Mm |
| Working width with 1side brushes | 1550 Mm |
| Working sidth with 2 Side brushes | 1850 gr/sqm |
| Number of side brushes/ Dia | 1-2/500 No/mm |
| Productivity @Max Fws Speed | 15725 Sqm/Hr |
| Forward speed | Km/ Hr 0-8.5 |
| Drive Power | 28 HP Perkins HP |
| Dumping height | 1400 Mm |
| Debris hopper capacity | 600 Ltr |
| Filter surface area | 11 Sq.m |
| Weight | 1100 Kg |
| Dimensions (LxHxW) | 1100 mm |
| <ul style="list-style-type: none"> ➤ Maximum driving comfort to the operator and best accessibility for ordinary maintenance operations. ➤ Reduced absorption with longer operating autonomy. ➤ Maximum reliability and best machine accessibility. ➤ Excellent cleaning results : Suction is powered by a hydraulic motor to ensure top performance and best reliability over time. | |

Terms and Conditions

- 1) The Technical bid and Financial bid should be strictly as per the format prescribed in the NIT. In case of deviation the offer will be rejected
- 2) The firm must enclose the following documents with technical bid :-
 - i) Copy of their firm's Registration
 - ii) Authorization service provider of the OEM and should furnish a letter of support for the same.
 - iii) ISO certification.
 - iv) TIN of the firm.
 - i) Sales-tax Clearance Certificate of last financial year
 - ii) Copy of the latest Income Tax return filed by the firm
 - iii) Copy of Pan Card of the firm
 - iv) Banker details of firm
 - v) Copies of earlier supply order in the past three years.
- 3) The Technical Bid as the enclosed format containing the specifications viz. Make, Brand and Model and other information leaflets of the proposed brand which the bidder intends to deliver and the delivery schedule by the bidder, shall be enclosed with the technical tender along with Earnest Money Deposit

84,000/- in the form of Demand Draft drawn in favour of 'The Director, S.V.P. National Police Academy, Hyderabad'. **Offers received without the prescribed EMD, will be rejected summarily.**

- 4) The Financial Bid as per enclosed format shall comprise the price component indicating the unit price excluding taxes. The unit price thereof shall not be overwritten. (As per proforma given below)
 - a) The quoted price **shall be exclusive of all the Taxes** and taxes should be shown separately as applicable. No excess amount beyond the quoted amount will be considered.
 - b) In case the taxes are shown blank, then it will be construed that the rate is inclusive of all taxes.
 - c) Quoted prices **should be inclusive of freight** and forwarding charges, handling charges, loading and unloading charges, insurance charges, etc.
 - d) The prices once accepted by the Purchaser shall remain valid till the successful execution of the complete order to the satisfaction of the Purchaser. The Purchaser shall not entertain any increase in the prices during the period. In the event there is a reduction or increase in Government levy/duties during the period of execution of the order, the rates shall be suitably adjusted with effect from the date of notifying the said reduction or increase in the Government levy/excise duty.
 - e) Prices shall be quoted in Indian rupees only.
- 5) The Bid / Tender submitted shall necessarily remain valid for 180 days after the date of commercial bid opening. If any bidder withdraws his tender before the said period, SVP NPA shall-without prejudice to any other right or remedy, be at liberty to forfeit the Bid Security submitted along with the bid.
- 6) No interest will be paid on Earnest Money Deposit. EMD of unsuccessful tenderers will be returned in due course of time. If the quotation is accepted and the contracted firm fails to undertake the supply contract, their EMD will be forfeited without any further notice. **The tender will not be entertained if submitted without E.M.D**
- 7) The bidding firm should submit an undertaking along with their technical bid, that they would adhere strictly to the delivery schedule indicated in this tender document failing which they would be penalised with a penalty equal to 0.5% of the supply contract value for every week period's delay. Failure to enclose this undertaking would entail rejection of the submitted offer without any further intimation.
- 8) The **Technical Bid** along with EMD in the form of demand draft, should be placed in one sealed envelope super scribed 'Technical Bid'. The **Financial Bid** should be kept in a separate sealed envelope super scribed 'Financial Bid'. Both the envelopes should then be placed in one single, sealed envelope super scribed '**BID FOR SUPPLY OF ROAD SWEEPING MACHINE FOR SVP**

NPA HYDERABAD and should be addressed to the Administrative Officer (Admn.), SVP National Police Academy, Hyderabad. Name of the company / bidder shall not be mentioned on the external cover containing the financial & Technical bids. But the same should be mentioned on the cover of Technical & Financial Bids separately.

- 9) Academy will cancel work order, if the quality / progress of the work are found to be not satisfactory or if there is an inordinate delay of more than 4 weeks in completing the supply.
- 10) The bidder will be blacklisted by the Academy in case of (column-9) above being invoked.
- 11) The sealed tender received after the due date and time will be summarily rejected. The bid should be signed at the bottom of each page of tender form.
- 12) The Director SVP NPA reserves the right to cancel the order without pre notice, forfeit the security deposit or recover any damages for any breach of contract.
- 13) Notwithstanding any of the conditions and clauses indicated in the Tender form, the Director reserves to accept or reject either the Lowest or any other valid bid and or split up the order for supplying of various uniform articles to more than one bidder or to cancel the Tender without assigning any reasons thereto. The SVP NPA also reserves the right to increase or decrease the quantity of the order.
- 14) Terms of payment - No advance payment or payment against proforma invoice will be made. Payment will be made only after completion of supply & inspection.
- 15) Attending Tender Opening :- The representative of the tenderer who wishes to attend the tender opening is allowed to do so, subject to presenting authorisation letter from the tenderer.
- 16) Guaranty / Warranty Clause :- On- site comprehensive warranty for 12 months from the date of purchase of machine.
- 17) Performance Security Clause :- The successful bidder shall have to deposit a performance security equal to 5% of the contract value of the supply rounded upto next hundred in the form of account payee demand draft/ bank guarantee from a nationalized/ scheduled commercial bank in favour of the Director, SVP NPA Hyderabad payable at SBH Shivarampally, Hyderabad within 15 days of the placement of supply order for due performance as per the provisions contained in Rule 158 of GFR - 2005. Failure on the part of the firm to deposit the performance security within stipulated time, the purchaser reserves the right to cancel the supply order. Performance security submitted by the bidder will remain valid for a period of **sixty days** beyond the date of completion of all contractual obligations of the supplier including warranty obligations. No interest will be payable for " Performance security".

Opening and Evaluation of Technical Bids:

- a) The Tender Committee appointed by the Purchaser will open all Technical Bids in the first instance on the appointed date, time and venue in the presence of all bidders or by their representatives.
- b) During evaluation of the bids, the Purchaser may, at its discretion, ask the Bidder for clarifications of its bid. The clarification of the bidder shall be in writing.
- c) No bidder shall contact the purchaser on any matter relating to its bid from the time of the bid opening to the time the work order is placed. If the Bidder wishes to bring additional information to the notice of the Purchaser it should be done in writing.
- d) Any effort by a bidder to influence the Purchaser in its decisions on bid evaluation, bid comparison or work order decision will result in rejection of the bid.
- e) The results of the evaluation of the Technical Bids along with the date of opening of the Financial Bids will be communicated to the qualifying bidders. The purchaser may at its option chose to open the financial bids immediately after the opening and evaluation of the Technical Bids.

Opening and evaluation of Financial Bids:

- a) The Tender Committee appointed by the Purchaser will open the Financial Bids of bidders as specified in (e) above.
- b) Arithmetical errors will be rectified on the following basis: If there is a discrepancy between words and figures, the lower of the two shall be taken as the bid price. If the bidder does not accept the correction of errors, as aforesaid, his bid will be rejected, and EMD will stand forfeited.

Eligibility Conditions

- a) The bidding firm should have the capability to supply the ordered items in time as per the schedule indicated in the salient features i.e. the supply shall be completed within 30 days from the date of receipt of purchase order.
- b) Any Government organization/undertaking should not have blacklisted debarred/suspended the bidding firm.
- c) The Vendor should preferably be an entity registered in India.
- d) No bid will be considered unless and until all the pages / documents comprising the bid are properly numbered, signed and stamped by the

person/s authorized to do so

Taxes and duties

- a) Vendor shall be entirely responsible for all taxes, duties, license, fees etc. incurred until delivery of the contracted services to the Institute.
- c) In case the taxes are shown blank, then it will be construed that the rate is inclusive of all taxes.

(K. Shankar)
Administrative Officer (Admn.)
SVP National Police Academy
Shivrampally,
Hyderabad-500 052

Copy to: Programmer with a request to please get the above requirement posted in NPA Website and provide a link with NIC web-site.

Gram: 'POLACADEMY' e-mail:administrator@svpnpa.gov.in Tel: 91-040-24015151 to 24015158 Fax: 91-040-24015179



TENDER APPLICATION FORM**(To be filled up by the tenderer)**

| S/No | Name & Full Address of the firm | |
|------|--|--|
| 1) | Registered Office with Address (Copy of registration certificate of firm may be enclosed) including website, telephone no, fax no, email address, etc. | |
| 2) | If bidding in consortia (yes/no) | |
| 3) | PAN of principal vendor | |
| 4) | TAN of principal vendor | |
| 5) | Sales-tax Clearance Certificate of last financial year | |
| 6) | OEM certificate from the manufacturer of the equipment. | |
| 7) | Have you submitted a copy of brochure giving technical specifications? | |
| 8) | Have you submitted a copy of the work order/contract issued by Government Authorities or Organisations, in support of your experience herewith? | |
| 9) | Whether proprietorship / Limited Company or Private Limited Company or partnership | |
| 10) | If Single Proprietor, Name & Address of the Proprietor. | |
| 11) | If Partnership Firm, Name & Address of the Partners. | |
| 12) | If Private Limited or Public company, then name & Address of directors. | |
| 13) | Name, Addresses, mobile no, telephone no, email address, etc. of the persons who will deal with the Income Tax Department on behalf of the tenderer. | |

| | | | |
|-----|---|---------------------|------------------|
| 14) | EMD in favour of "Director SVP NPA, Hyderabad" | DD No: Drawn on: | Date: Amount: |
| 15) | Tender fee in favour of "Director SVP NPA, Hyderabad. | DD No: Drawn on: | Date: Amount: |
| 16) | Are all pages of the tender duly signed at the bottom by the authorized person (yes/no) | | |

PROFORMA FOR TECHNICAL BID

Tender Ref No. : 34011/23/2015-16/HS-Misc

Subject :- Supply of Road sweeping machine to S V P National Police Academy, Hyderabad

1. Name & Address including e-mail ID and Telephone contact details of the Bidder/ Concern.

2. Nature of Bidder (i.e Manufacturer or Dealer, etc). Please enclose documentary Evidence eg. Registration/ Incorporation/ Certificate/ Authorisation Certificate etc.

| | |
|--|---|
| 3. Whether each page of Tender Document and its Annexures have been signed, stamped and enclosed. | YES/NO |
| 4. Whether ready to supply and install the equipment within the prescribed time schedule. | YES/NO |
| 5. Whether tendere is black listed by any Govt. Organisation or otherwise penalised. | YES/NO |
| 6. Whether evidence to show that the bidder has past experience for at least 3 years is attached with the technical bid. | YES/NO |
| 7. Whether legible copies of PAN / TIN No. And VAT / Service Tax Registrations certificates enclosed with the technical Bid. | YES/NO |
| 8. Details of EMD submitted | D.D.No : Date : Bank Name : Amount : In favour of : |

| | | |
|---------------------------------------|--------------|---|
| 9. Details of cost of Tender document | D.D.No | : |
| | Date | : |
| | Bank Name | : |
| | Amount | : |
| | In favour of | : |

10.

| S/No | Name of the items | Brand Name | Specification of items | Whether offered items is in consonance with NIT specification (Yes / No) | Remarks if any |
|------|-------------------|------------|------------------------|---|----------------|
| | | | | | |

Signature (with stamp) : _____

Name : _____

Designation : _____

Company Seal : _____

Date :

Place :

FORMAT OF QUOTATION

| S/No | Name of the items | A/U | Brand | Rate | Tax | Any other charges if applicable | Amount |
|------|-----------------------|-----|-------|------|----------------|---------------------------------|--------|
| | EXAMPLE | | | | | | |
| 1 | Road sweeping machine | Nos | - | Rs. | Rs. @ 14.5% | - | Rs. /- |

Signature (with stamp) : _____

Name : _____

Designation : _____

Company Seal : _____

Date :

Place :

